

# Generating Student Reports

## Students Menu

User can export the Student details in a report format.

This will be useful for the School to maintain record of all Student with respect to the Class and Section. By this user can even get to know the number of students present in respective class.

We have already shown how to add students, once all the students are added in a class you can export the student details.

### Steps to Export Student Details

1. Select the Class and Section.
2. Click on Find button. You will be able to see all the students present in respective class and section you have selected.

3. Click on Export button.



Export

Find Student

Class I Std


Section A























Student\* --Select--


Search Student by\* StudentID



Find

Reset

 Export



Student Master						
Sl.No.	Adm.No	Student Name	Sex	Father Name	Mother Name	Action
1	111	Arnav	Boy	Prakash	Tejaswini	 
2	235	Aryan	Boy	Dev	Mega	 
3	237	Kanasu	Girl	Prakayath	Rani	 
4	333	Keerthi	Girl	Balachandra	Pavani	 
5	125	Kishore	Boy	Amar	Shravanthi	 
6	101	Kruthi Shetty	Girl	Ramesh	Anuragha	 
7	222	Manasa	Girl	Prajwal	Deepa	 
8	103	Priya Patil	Girl	Prabhugouda	Ganga	 
9	126	Ramakanth	Boy	Ram	Reshma	 
10	114	Ramya	Girl	Satish	Aruna	 
11	123	Ravish	Boy	Ravish	Shruthi	 

 Add

1

2

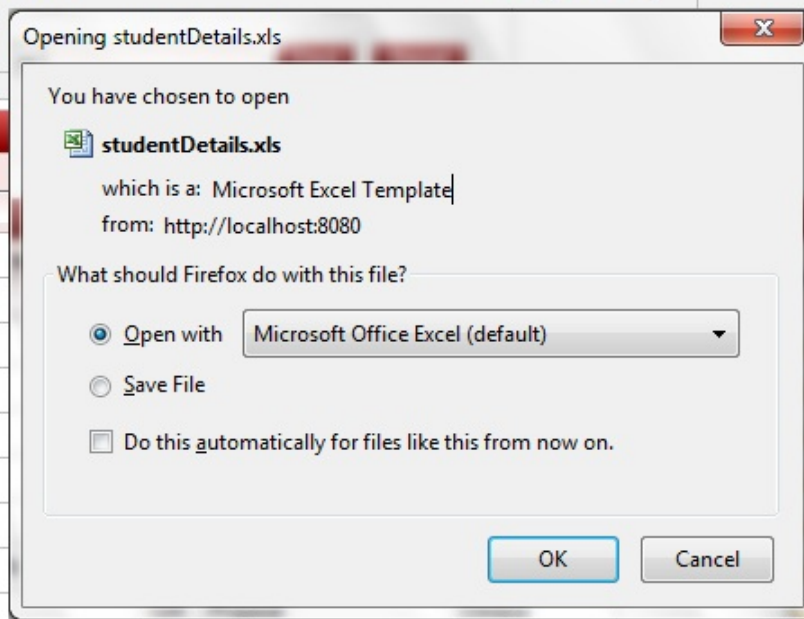
4. Click on OK button.
5. You will be able to view the report as shown below.

Find Student

Class  Section  Student\*

Search Student by\*

Sl.No.	Adm.No					action
1	111					
2	235					
3	237					
4	333					
5	125					
6	101					
7	222					
8	103					
9	126					
10	114	Ramya	Girl	Satish	Aruna	
11	123	Ravish	Boy	Ravish	Shruthi	



Error rendering macro 'viewxls' : The viewfile macro is unable to locate the attachment "student.xls" on this page

**i** The above report is restricted to display only 20 rows and 10 columns.

User can get important details of all the student in School Admin Lite actual report.