

Fees Collection Points to remember

In brief you can know what all you can see in Fee payment menu.

Select Class , Section and Student. You will see **left** menu as shown below

The screenshot shows a web interface with two tabs: "Regular Fee" and "Application Fee". Below the tabs is a "Find Student" section with three dropdown menus: "Class" (set to "I Std"), "Section" (set to "B"), and "Student*" (set to "Prerana Sharma"). Below these is a "Search Student by*" dropdown menu (set to "StudentID") and a text input field. To the right of the input field are "Find" and "Reset" buttons. A "Help" button is located at the bottom left of the "Find Student" section.

The screenshot shows two panels. The top panel is titled "Student Details" and contains the following information: "Father Name : Kishore", "Admission No* : 231", and "Mobile No* : 9741448445". Below this is a "Previous Payment Details" table with the following data:

Date	Fee Group	Paid	View	Recpt No
Aug 10...	N-Annual F...	4000	Details	0002

Below the table is a "Total" row showing a total of 4000. The bottom panel is titled "Fee Details" and contains the following table:

Fee	Amount	Quantity
SPECIAL DEVELOPMENT FEE	2500	1
MANAGEMENT FEE	1000	1
COMPUTER FEE	500	1

At the bottom of the interface is a red button labeled "Add Application Student".

You will see ,

1. Student details like Father name, admission no, mobile No.
2. If no payment is made for the student, Previous Payment details table will be blank. In the Example of [how to make fee payment](#) we had made annual payment. Therefore you are able to see record of N-Annual Fee payment. This will help you in verification of payment made before.
3. To view the types of fee grouped under N-Annual Fee. Click on **Details** in Previous payment table.
4. Fee Details table will be filled as shown in the figure.
5. You will know about Add Application student in [Application Students](#).

Click on Help, you will see a panel opened with below information which helps in guiding you for doing fee payment.

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