Printing Fees Collection Report Go to Admin master, Click on Fee Collection Report

You can get the details of Collection report in this menu. You can maintain the record of fee collected in your school by selecting date range, this will help you to maintain records and verify day to day transaction. Therefore you will be able to maintain record in Excel format or PDF format.

SchoolAdmin
Admin Master 🔗 🚿
🔢 Fee Payment
👔 Fee Payment Details
🚱 Fee Payment Reconcile
🕌 Fee Dues Details
Fee Payment Receipts
损 Fee Collection Report
🧰 Cash Master
S Accounts Payment
Staff
Students Information V
Masters ¥
Developed By

Click on the menu, you will get the window opened as shown below,

Selec	t Fee Date and	l Fee Typ	be			
Start Date:	21/08/2012	End Date:	21/08/2012	Find Re	Export	ction Print
			Fee Collec	ction Report		
SI.No.	Paid Date \$	Receip	t No ÷ Studen	t + Class +	Fee Group Name	Amount Paid
					Total:	

Steps to fetch the collection report:

- 1. Select the Start date and End date (by default it will show the current date).
- 2. Click on Find button. You will see the payment records done in between the selected range as shown below.

Select Fee Date and Fee Type Start 01/08/2012 End 31/08/2012 Date: Date: Find Reset Fee Collection Print						
	Fee Collection Report					
SI.No.	Paid Date +	Rcpt No	Student +	Class +	Fee Group Name	Amount Paid
1	Aug 10, 2012	5	Prerana Sharma	I Std B	General Fee	800.00
2	Aug 10, 2012	6	Prerana Sharma	I Std B	Rajajinagar Bus Fee	8,000.00
3	Aug 10, 2012	7	Rakesh	I Std B	N-Annual Fee	3,400.00
4	Aug 10, 2012	19	Aryan	I Std B	N-Annual Fee	3,000.00
5	Aug 10, 2012	20	Aryan	I Std B	N-Annual Fee	1,000.00
6	Aug 10, 2012	24	Sukanya	I Std B	N-Annual Fee	4,700.00
7	Aug 10, 2012	25	Prerana Sharma	I Std B	N-Annual Fee	4,000.00
					Total:	24,900.00

- 3. To generate Excel report click on Fee Collection Export button.
- 4. A panel will open as shown below, click to save the excel.

Start Date:	ect Fee Date an 01/08/2012	d Fee Type End 31/08/201 Date: 🛄	2 Find Reset	Fee Collection Export	▶ Print			
		Opening feePaymentOr	nDate.xls	×				
SI.No.	Paid Date	You have chosen to o	open		nount Paid			
1	Aug 10, 201,	feePaymentOr	ifeePaymentOnDate.xls					
2	Aug 10, 201	which is a: Mic		0.00				
}	Aug 10, 201	from: http://lo		0.00				
1	Aug 10, 201	What should Firefox		0.00				
5	Aug 10, 201	Open with	Microsoft Office Excel (default)	•	0.00			
6	Aug 10, 201	Save File	0.00					
,	Aug 10, 201;			0.00				
		Do this <u>a</u> utor	on.	00.00				
			ОК	Cancel				

You will get the excel report as shown below.

Error rendering macro 'viewxls' : The viewfile macro is unable to locate the attachment "feePaymentOnDate.xls" on this page

5. If you want the report in PDF format, click on \mathbb{P} Print. PDF will be generated as shown below.

Error rendering macro 'viewpdf' : The viewfile macro is unable to locate the attachment "fee-collection_rpt.pdf" on this page