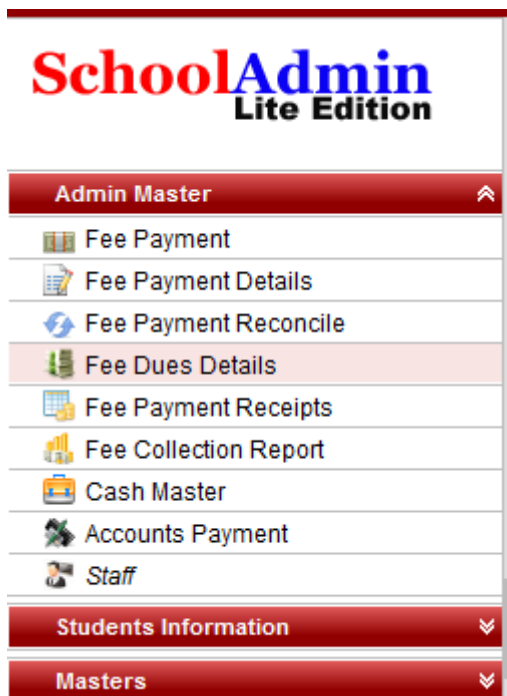


# Fee Due Details

## How to generate Fee Due Details?

Go to Admin Master Click on Fee Due Details.



Once click on the Fee Due Details the Fee Due Details window will open.

Select Class and Section.

Find Student

Class

UKG

▼

Section


A

▼

Find

Reset

Select Fee Group Type Annual ,Fee Group Name for example N-I-INST. Click on Find button.It generates the report which contain all the students who are not paid N-I-INST fee and also partially paid.

Click on  Export button to Save or Print the Report in MS Excel Format.

Select Due Type

FeeGroup Type\*

ANUAL

▼


Fee Group

N-I-INST

▼

Find


Reset

 Export

Fee Due Details							
Sl.No.	Student Id	Admission No	Student Name	MobileNo	Email ID	Total Amount	Pending Amount
1	3	95/2012-13	Raju R	9191919191		3000.0	3000.0
2	4	93/2012-13	Ranganath	9191919191		3000.0	1000.0
3	5	79/2012-13	Prathibha	9191919191		3000.0	3000.0
4	6	78/2012-13	Manjunath	9191919191		3000.0	3000.0

Select Fee Group Type Monthly ,Fee Group Name for example Monthly and Select the Month April. Click on Find button.It generates the report which contain all the students who are not paid TUITION FEE for the month

April. Repeat the Same Step for all the Months.


Click on  Export button to Save or Print the Report in MS Excel Format.

Select Due Type

FeeGroup Type\*
MONTHLY
Fee Group
MONTHLY FEE
Fee Month
Apr
Find
Reset
Export

Fee Due Details							
Sl.No.	Student Id	Admission No	Student Name	MobileNo	Email ID	Total Amount	Pending Amount
1	5	79/2012-13	Prathibha	9191919191		900.0	900.0
2	1	91/2012-13	Praveen Prabhu	9191919191		900.0	900.0
3	3	95/2012-13	Raju R	9191919191		900.0	900.0

Select Fee Group Type Term ,Fee Group Name for example TERM FEE and Select the Term Term 1. Click on Find button.It generates the report which contain all the students who are not paid EXAM FEE for the Term 1. Repeat the Same Step for all the Terms.

Click on  Export button to Save or Print the Report in MS Excel Format.

Select Due Type

FeeGroup Type\*
TERM
Fee Group
TERM FEE
Fee Term
Term 1
Find
Reset
Export

Fee Due Details							
Sl.No.	Student Id	Admission No	Student Name	MobileNo	Email ID	Total Amount	Pending Amount
1	6	78/2012-13	Manjunath	9191919191		400.0	400.0
2	5	79/2012-13	Prathibha	9191919191		400.0	400.0
3	1	91/2012-13	Praveen Prabhu	9191919191		400.0	400.0
4	3	95/2012-13	Raju R	9191919191		400.0	400.0
5	4	93/2012-13	Ranganath	9191919191		400.0	400.0

The following Screen Shot Shows Excel Export Report of Fee Due Details

Class	Section	Student Name	Mobile No	Fee Group	Total Amnt	Pending Amnt
UKG	A	Prathibha	9191919191	MONTHLY FEE	900	900
UKG	A	Praveen Prabhu	9191919191	MONTHLY FEE	900	900
UKG	A	Raju R	9191919191	MONTHLY FEE	900	900
Total					2700	2700