

# Fee Payment Reconcile

Fee Payment Reconcile is used to enter the cheque status. Some student does payment through cheque so this module help us to track that what is the current status of the cheque.

To open this module Goto **Admin Master --> Fee Payment Reconcile**

Admin Master

Fee Payment

Fee Payment Details

Fee Payment Reconcile

Fee Dues Details

Cash Master

Deleted Fee Payment

Accounts Payment

Fee Payment Register

Staff

Staff Salary Details

Salary Payment

Salary Report

Once you click on "Fee Payment Reconcile", you will get a window as displayed below

Regular Reconcile

Application Reconcile

Find Student

Class

--Select--

Section

--Select--

Student\*

--Select--

Search Student by\*

StudentName

Find

Reset

Help

Barcode

Fee Payment Reconcile

Sl.No.	Adm.No	Student Name	Date	Fee Group	Amt Paid	Realisation Date	Cheque Status	Remarks

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Update

Select the class, Section, student Name( who has done payment through cheque) and then click on **Find**.

Find Student

Class

I

Section

A

Student\*

Abhinav S D

Search Student by\*

StudentName

Find

Reset

Help

Once you click on Find, You will get a window as displayed below:-

Fee Payment Reconcile								
Sl.No.	Adm.No	Student Name	Date	Fee Group	Amt Paid	Realisation Date	Cheque Status	Remarks
1	14/2016-17	Abhinav S D	May 23, 2016	SCHOOL FEES	7600		PENDING	

If the cheque is still Pending then remain Cheque Status as **"PENDING"**

(OR)

If it is cleared then change it to **"CLEARED"**

(OR)

If it is Bounced then change it to **"BOUNCED"**

Fee Payment Reconcile								
Sl.No.	Adm.No	Student Name	Date	Fee Group	Amt Paid	Realisation Date	Cheque Status	Remarks
1	14/2016-17	Abhinav S D	May 23, 2016	SCHOOL FEES	7600		PENDING	

PENDING  
 CLEARED  
 BOUNCED

Change the cheque status, Enter the Realisation date( depending on the cheque status). If you want to enter any remark which you need is useful for future then you can enter in "REMARKS".

Fee Payment Reconcile								
Sl.No.	Adm.No	Student Name	Date	Fee Group	Amt Paid	Realisation Date	Cheque Status	Remarks
1	14/2016-17	Abhinav S D	May 23, 2016	SCHOOL FEES	7600	10/08/2016	CLEARED	Cleared in 4 Days

Once after entering the information, click on **Update**. You will get a message **"Fee Payment Reconcile updated successfully"**.

✓ FeePayments Reconcile updated successfully.

Find Student

Class  Section  Student\*

Search Student by\*

Barcode

Fee Payment Reconcile								
Sl.No.	Adm.No	Student Name	Date	Fee Group	Amt Paid	Realisation Date	Cheque Status	Remarks
1	14/2016-17	Abhinav S D	May 23, 2016	SCHOOL FEES	7600	10/08/2016	CLEARED	Cleared in 4 Days