


Create purchase invoices

In home page, Select Purchases. First menu is Create purchase invoices.

 This page helps you to create the invoice for purchased article.

Create Purchase Invoice

Create Purchase Order

View Purchase Orders

View Purchase Invoices

Purchase

Purchase Payment

Purchase Debit Credit

Options

Vendors Search/Add

Vendor*
MALABAR GOLD

TIN Number

Phone No
Search by Phone No

Address
JAYANAGAR 3RD BLOCK BANGLORE

Search by Order No

Order No*

Customers Search

Phone/Name
Search by PhoneName

Customers Search / Add

Customer

Phone No
Search by Phone No

Address

Clear

Invoice No 2 Item Rate 2925

Add Products +

Payment Date* 09/12/2016

Item Code	Item name	Item Type	Item Rate	Pieces	Weight	Item Amount	Stone Weight	Gross O
500017	GOLD BANGLES	24k	3045	1	52	156340	0	₹156
500018	DESIGNER NECKLACE	24k	2925	1	52	152100	0	₹152
						104	₹310,440.00	₹310

Payment

Amount Given
313,544.4

Cash
313,544.4

Card
0

Return Amount

Check No

Bank Details

Total Item Amount*
₹310,440.00

Total*
₹310,440.00

Discount*
0

Vat*
₹3,104.40

Net Total
₹313,544.40

Please enter your Remarks

Purchase

Print Receipt

Once you enter into this page, to the left side of your page you have an option to Add the vendor.

Options

Vendors Search/Add

Vendor*

MALABAR GOLD

TIN Number

Phone No

Search by Phone No

Address

JAYANAGAR 3RD
BLOCK BANGLORE

Search by Order No

Order No*

Customers Search

Phone/Name

Search by PhoneName

Customers Search / Add

Customer

Phone No

Search by Phone No

Address

Then fix the Item rate and Click on Add products.

Clear

Invoice No

1

Item Rate

3045

Add Products +

Payment Date*

09/12/2016

The following table will display.

3045
1

Add Product
✕

Main
Other Details

Name*

Weight*

Description

Category*

Product Type*

✓ Create

Enter the details of ordered item and Click on **Create**, the table will get filled

Clear
Invoice No 1 Item Rate 3045
Add Products +
Payment Date* 09/12/2016

Order Items								
Item Code	Item name	Item Type	Item Rate	Pieces	Weight	Item Amount	Stone Weight	Gross Charges
500009	GOLD BANGLES	24k	3045	1	52	159340	0	₹159,340.00
					52	₹159,340.00		₹159,340.00

Payment

Amount Given

Cash

Card

Return Amount

Check No

Bank Details

Please enter your Remarks

Total Item Amount*

Total*

Discount*

Vat*

Net Total

Purchase
Print Receipt

i To Add further Products

Click on Add products and follow the same procedure, the table will display as shown below.

Clear
Invoice No 1 Item Rate 2925
Add Products +
Payment Date* 09/12/2016

Order Items								
Item Code	Item name	Item Type	Item Rate	Pieces	Weight	Item Amount	Stone Weight	Gross Charges
500009	GOLD BANGLES	24k	3045	1	52	159340	0	₹159,340.00
500010	DESIGNER NECKLACE	22k	2925	1	52	152100	0	₹152,100.00
					104	₹310,440.00		₹310,440.00

Payment

Amount Given

Cash

Card

Return Amount

Check No

Bank Details

Please enter your Remarks

Total Item Amount*

Total*

Discount*

Vat*

Net Total

Purchase
Print Receipt

Then Click on Purchase in the bill.

Payment

Amount Given
Cash
Card
Return Amount

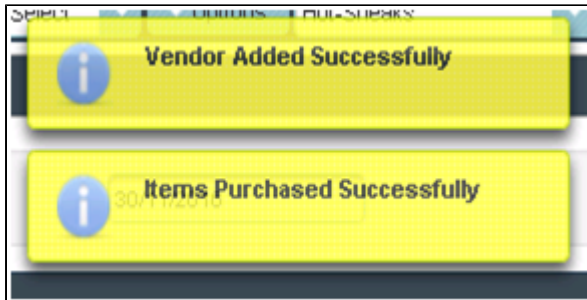
Please enter your Remarks

Check No
Bank Details

Total Item Amount*
Total*
Discount*
Vat*
Net Total

Purchase
Print Receipt

You will get a notification on the page



i To **Update** the details of Purchased product

Click on the Name of product to which you want Update.

Clear

Invoice No 3

Item Rate 2925

Add Products +

Payment Date* 09/12/2016

Order Items									
Item Code	Item name	Item Type	Item Rate	Pieces	Weight	Item Amount	Stone Weight	Gross Charges	
500019	GOLD BANGLES	24k	3045	1	52	158340	0	₹158,340.00	
500020	DESIGNER NECKLACE	22k	2925	1	52	152100	0	₹152,100.00	

In page you can see a Display Order item details. Enter the details to be Update and click on Update.

Order Item Details

Weight
Gold Rate

Update
Delete

The table will update as shown below.

Invoice No 3 Item Rate

Payment Date*

Item Code	Item name	Item Type	Item Rate	Pieces	Weight	Item Amount	Stone Weight	Gross Charges
500019	GOLD BANGLES	24k	3045	1	52	158340	0	₹158,340.00
500020	DESIGNER NECKLACE	22k	2925	1	152	444600	0	₹444,600.00
						104	₹602,940.00	₹602,940.00

Payment

Amount Given
Cash
Card
Return Amount

Check No
Bank Details

Total Item Amount*
Total*
Discount*
Vat*
Net Total

Please enter your Remarks

To Delete the details of purchased product

Select the product in Table

Invoice No 3 Item Rate

Payment Date*

Item Code	Item name	Item Type	Item Rate	Pieces	Weight	Item Amount	Stone Weight	Gross Charges
500019	GOLD BANGLES	24k	3045	1	52	158340	0	₹158,340.00
500020	DESIGNER NECKLACE	22k	2925	1	152	444600	0	₹444,600.00

Click on Delete.

Order Item Details

Weight
Gold Rate

The following table will Display as shown below.

Invoice No 3 Item Rate

Payment Date*

Item Code	Item name	Item Type	Item Rate	Pieces	Weight	Item Amount	Stone Weight	Gross Charges
500021	DESIGNER NECKLACE	22k	2925	1	152	444600	0	₹444,600.00
						152	₹444,600.00	₹444,600.00

Payment

Amount Given
Cash
Card
Return Amount

Check No
Bank Details

Total Item Amount*
Total*
Discount*
Vat*
Net Total

Please enter your Remarks