

## View purchase order

In home page, Select Purchases. Third menu is View purchase order.

**i** This page helps you to view the Purchased order invoices.

Create Purchase Invoice	Create Purchase Order	View Purchase Orders	View Purchase Invoices	Purchase	Purchase Payment	Purchase Debit Credit		
Purchase Order								
<div>Print</div>								
Order No	Order Date	Delivery Date	Vendor	Phone No	Gross Value	Advance Amount	Due Amount	Action
2	09/12/2016	09/12/2016	JOY ALUKAS	240552	₹170,800.00	₹170,800.00	₹0.00	<div>Delete</div>
4	09/12/2016	09/12/2016	JOY ALUKAS	240552	₹225,700.00	₹225,700.00	₹0.00	<div>Delete</div>
					₹396,500.00	₹396,500.00	₹0.00	

**i** To get Invoice print

Click on **Print** option



The invoice will print as shown below.

Receipt						
Order No	Order Date	Delivery Date	Vendor	Gross Amount	Advance Amount	Due Amount
2	12/09/2016	12/09/2016	JOY ALUKAS	170,800	170,800	0
4	12/09/2016	12/09/2016	JOY ALUKAS	225,700	225,700	0
Totals				396,500	396,500	0

**i** If you want to **Delete** the purchase order detail

Click on **Delete**

Create Purchase Invoice	Create Purchase Order	View Purchase Orders	View Purchase Invoices	Purchase	Purchase Payment	Purchase Debit Credit		
<div>Purchase Order</div> <div>Print</div>								
Order No	Order Date	Delivery Date	Vendor	Phone No	Gross Value	Advance Amount	Due Amount	Action
2	09/12/2016	09/12/2016	JOY ALUKAS	240552	₹170,800.00	₹170,800.00	₹0.00	Delete
4	09/12/2016	09/12/2016	JOY ALUKAS	240552	₹225,700.00	₹225,700.00	₹0.00	Delete
					₹396,500.00	₹396,500.00	₹0.00	

The page will display as shown below.

Home	09/12/2016	22K:₹2,929.92	24K:₹3,052.00	SA:₹52.00	SOR:₹53.50	BackUp DataBase	Restore DataBase	<div>Purchase Order deleted successfully</div>				
Create Purchase Invoice	Create Purchase Order	View Purchase Orders	View Purchase Invoices	Purchase	Purchase Payment	Purchase Debit Credit						
Purchase Order												
Print												
Order No	Order Date	Delivery Date	Vendor	Phone No	Gross Value	Advance Amount	Due Amount	Act				
2	09/12/2016	09/12/2016	JOY ALUKAS	240552	₹170,800.00	₹170,800.00	₹0.00	<div>Delete</div>				
4	09/12/2016	09/12/2016	JOY ALUKAS	240552	₹225,700.00	₹225,700.00	₹0.00	<div>Delete</div>				
2	09/12/2016	09/12/2016	JOY ALUKAS	240552	₹170,800.00	₹170,800.00	₹0.00	<div>Delete</div>				
					₹567,300.00	₹567,300.00	₹0.00					